

**Minutes of the Association of Law Teachers' Annual General Meeting held in HU 2.06,
Hugh Aston Building, De Montfort University, Leicester from 13.15 – 14.30 on Tuesday
9 April 2019.**

Attendees:

Caroline Strevens, Jess Guth, Chris Ashford, Mark O'Brien, Elaine Hall, Dawn Watkins, Rachel Wood, Michael Jefferson, Joan Upson, Lars Moseeson, Alex Nicholson, Graham Ferris, Nicola Harris, Sarah Sandy, Aislinn O'Connell, Mitzie Williams, Adeniyi Olayode, Helene Tyrrell, David McArdle, Robin Bennett, Chloe Wallace, Rosie Taylor-Harding, Zoe Swan, Thom Giddens, Luke Mason, David Yuratich, Emma Jones, Morad Elkadmiri.

Apologies: Charlotte Harrison, Alison Bone, Nigel Duncan, John Hodgson, Robert Hiscocks, David Barker

The meeting being quorate, the current Chair welcomed the attendees.

1. The Minutes of the Annual General Meeting held on 27 March 2018 at Keele University at the 2018 Annual Conference were approved.
2. The Chair's Report for the year 2018-19 was received and approved (copy attached).
3. The Vice Chair's Report for the year 2018-19 was presented (copy attached).
4. The Honorary Treasurer presented his report for the year 2018-19 (copy attached).
5. The Membership Secretary presented her report for the year 2018-19 (attached).
6. The Chair reported that the following people have stepped down from the Executive Committee and thanked them for their contributions during their terms of office: Alison Bone, Egle Dagilyte, Gemma Davies, Emma Piasecki, Liz Polding, Rachel Wood.

At this point the incoming Chair, Caroline Strevens, took over as Chair of the Association.

7. Mark O'Brien resigned as Honorary Treasurer, Rachel Wood and Francis Sheridan resigned as joint Membership Secretary, and Elaine Hall resigned as Recruitment Secretary.
8. The Vice-Chair (Luke Mason) was elected for a term of 2 years. The Honorary Treasurer (Jess Guth), and Membership Secretary (Emma Jones) were elected for a term of 3 years. Charlotte Harrison will continue to act as Honorary Secretary until her term comes to an end in 2020. David Yuratich was elected as Recruitment Secretary for a term of 2 years.

9. Joan Upson and Rosie Taylor-Harding were elected as new members of the Executive Committee. Elaine Hall and Mark O'Brien were elected to executive committee member roles.
10. Any other business: the next AGM will take place at University of Stirling on 6th and 7th April 2020. David McArdle will join the Executive Committee as an observer during the course of the preparations for the 2020 conference.

Charlotte Harrison, Hon. Secretary, 18 April 2019.

Written on the basis of minutes taken at the meeting by Jess Guth (Chair) and Caroline Strevens (Vice Chair)

Association of Law Teachers – Chair’s Committee Report

Association of Law Teachers’ Annual General Meeting held in HU 2.06, Hugh Aston Building, De Montfort University, Leicester from 13.15 – 14.30 on Tuesday 9 April 2019.

1. Since we last met in April last year, the work of the ALT committee has, as in the previous year continued to be dominated by 2 main issues: Legal Education Reform and Membership
2. The Committee has continued to try and engage with the relevant regulators and the Solicitors Regulation Authority in particular in relation to legal education reform. We part-funded (together with Routledge) a one day event at Leeds Beckett university in June 2018 to mark 5 years since the LETR was published and contributions to that event were published in a Special Issue of the Law Teacher. We will continue to try and keep members up to date as much as possible as there are further developments
3. The banking issues experienced over the last couple of years are largely resolved other than some day to day running issues. However the impact is still felt. We have however been able to reinstate some of our activities including the relaunching of our grants schemes. We have been able to award one research grant in the last few weeks and we are now accepting applications for the next round which closes later in the summer.
4. We had two wonderful Lord Upjohn Lectures this year. We welcomed Professor William Twining as our speaker in May 2018 and Lady Justice Black in November 2018.
5. We have been doing a lot of work thinking about how we can benefit you most and what the Association can offer its members in order to continue to be relevant and of value. I think you will agree that the conference generally creates a welcoming, supportive and collegiate atmosphere and we are trying to bring some of this into our other activities and build more of a community. We are working on a new website which we hope to unveil to you shortly and which will be able to update far more easily. We are also working with OneHE to use their platform for ALT materials and business. Members will soon be given access to this which will allow us to easily make information and materials available to our members.
6. As we look to the next year, we are looking to finalise our equality and diversity statement and continue working on increasing our membership and working with you to deliver what you want from the Association
7. Our Journal, The Law Teacher, continues to do well and is attracting good quality copy for the now 4 issues per annum and we encourage you to submit your work to us for consideration.
8. As always the work would not happen without the committee members giving up their time and energy to make things happen. Thank you to all of them.
9. There are a quite a few changes to the committee this time as we have thought about how best to use everyone’s skills and expertise. Liz Polding, Gemma Davies, Emma Piasecki,

Egle Dagilyte, Francis Sheridan, Rachel Wood and Alison Bone are all stepping down or not seeking renewal. Thanks to them for their hard work and commitment to the association over the years. The other changes are subject to election with various executive committee members seeking to move into officer roles and some officers relinquishing those in order to take on other duties on the executive committee.

10. And finally, as I end my term as your Chair, it has been interesting, fun, frustrating, sometimes exhausting and always important but mostly it has been a privilege. I am handing the Association over to Caroline Strevens with lots of work to do but I have hopefully been able to set a course that will see the ALT flourish and I would like to thank you all for your support in doing so.

Dr Jessica Guth, Chair 2017-2019

April 2019

Association of Law Teachers – Vice Chair’s Committee Report

Association of Law Teachers’ Annual General Meeting held in HU 2.06, Hugh Aston Building, De Montfort University, Leicester from 13.15 – 14.30 on Tuesday 9 April 2019.

I would like to commend our Chair, Jess, for all of her hard work and to acknowledge her diligence as the reason for the brevity of this report. I have been talking to Kirsten Maslen of Thomson Reuters and am very pleased to confirm that they have agreed to take over the Teaching with Technology Prize from 2020. Full details will be announced in the course of the 2019 conference.

Caroline Strevens, Vice Chair 2017 - 2019

Association of Law Teachers – Treasurer’s Committee Report

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It has been a relatively uneventful year for the ALT financially - the opening balance of the Santander current account on 1st March 2018 was £73,745.15, and the closing balance as of 28th February 2019 was £82,636.81. This includes last year’s conference donation from Keele of £6,400 (many thanks to the conference organisers and University for this), and the conference donation of £8,476 from Portsmouth University is pending.

The annual membership payments, at £10,460, demonstrate the hoped-for recovery following the low sums recorded last year as a consequence of the account switchover difficulties.

Mark O’Brien

Treasurer, ALT

8 April 2019

ALT Accounts 2018-9

1st March 2018 – 28th February 2019

Opening balance 1st March 2018 *£73,745.15 (Santander Current)*
£0 (Santander Deposit)

Income incl.

<i>Annual Conference</i>	<i>£6,400 (donation of 40% of monies)</i>
	<i>(£8,476 pending from UoP – not included in figures)</i>
Membership fees	£10,460
Publishers, sponsorship, and associated	£5,753.15

TOTAL INCOME **£22,613.15 (£31,089.15 when Portsmouth conference donation monies included)**

Expenditure incl.

Website	£2,028.00
Lord Upjohn lecture costs (2 years)	£475.15
	£423.35
Executive Committee expenses; expenses	
For speakers; Law Teacher Board expenses	£6,189.02
Prizes	£150.00
IALS	£658.59
AcSS membership	£300.00
Leeds Beckett University	£458.05

EXPENDITURE

£10,682.16

Closing balance on accounts 28th Feb 2019

**£82,636.81 (Santander Current)
(£82,736.81 at 5th March 2019)***

£0 (Santander Deposit)

Association of Law Teachers – Membership Secretary Report

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New Members

The ALT has welcomed 48 individual new members since the AGM in 2018.

Paid up Members

So far in 116 individual members have paid up membership for 2019 (compared to 83 at this point in 2018). The move to Santander from HSBC is continuing to have an effect, but numbers are improving gradually.

UCLAN are taking out an institutional membership for 2019 for its current staff as they did in 2018. The Open University and St Mary’s are also in the process of setting up institutional membership.

New Membership Officer

Francis Sheridan stepped in to act as a temporary Membership Officer alongside Rachel Wood during 2018/19 and thanks go to Francis for her help during this year.

Emma Jones now takes over as Membership Officer and the website information will be updated to reflect the change

GDPR

The introduction of the GDPR in May 2018 required a revising of the membership joining form to make our policy on data clearer. It also led to a review of the database and removal of historical membership information in the Summer of 2018. Memberships which lapse due to non-payment will need to be renewed with a new application as previous data will now be deleted.

Rachel Wood

3rd April 2019